

# Timber Topics



TIMBER PRODUCTS OF IRON MOUNTAIN, INC.

April 2010

## CHECK TRAILERS BEFORE DROPPING

Despite our greatest efforts and notices trailers continue to be dropped in poor condition. It is your responsibility as a driver to be checking these trailers BEFORE dropping them. DO NOT LEAVE IT FOR THE NEXT GUY. If this continues to be a problem the driver who dropped the trailer will receive a week suspension from driving and written warning. This includes leaving scrap cardboard in your trailers! We will be signing this policy at our meeting!

CAROL CAPRILGIONE WAS THE WINNER OF THE MARCH GUESSING JAR



## WAY TO GO!

Congrats to:

Ricky McKarge January log winner.

Scott Bellmore February log winner.

Keep up the good Work.

Special Thanks to:

Greg Warrington (2)  
Craig Lind

We need those good inspections guys.

**\$50** in your pockets!!!  
**GREAT JOB!**

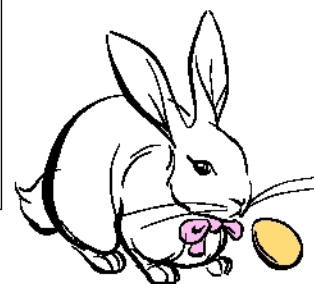
KALLIE WEECKS WAS THE WINNER OF THE FEBRUARY GUESSING JAR



REMEMBER YOU GET TWO VOTES EACH MONTH AND IT IS OPEN TO ANY WHO COMES IN.

## BIRTHDAYS

APRIL 10TH  
STEPHEN SQUIRES



Our Office Will Be Closed  
At Noon On April 2nd  
(Good Friday)

Happy Easter To All!



## REMINDER TO ALL:

Spring Safety Meetings  
Are Coming Up.

April 12th And 16th  
At Country Kitchen.

These are Mandatory Meetings!

We Will Assign The Date.

Your Significant Other is Invited.

Breakfast Will Be Served.

## LOG GAME RULES

IF YOU DONT RECEIVE ANY WRITE UPS FROM SHERRI IN 1 MONTH YOUR NAME IS PUT INTO A HAT FOR A \$20 FAST FOOD GIFT CARD DRAWING!

Timber Products is making an effort to "Go Green" in 2010. We've vastly cut down on garbage by simply recycling our paper.

Try switching from to go coffee cups to reusable plastic travel mugs  
this year.

Together we can make a difference!

# TimberTopics



We hope that you all had the opportunity to meet Roger Sufka during his short time here. We will miss working with Roger at Verso papers and express our deepest condolences to those who mourn. Please be patient with the shipping office at Verso as they ease into this transition. Thank You.

## Timber Welcomes Our Newest Employees...

- Jeff Miller, mechanic



- Andy Fink, driver

BE SURE TO DO YOUR CHECK CALLS TO YOUR BROKER. WE HAVE BEEN DOING WAY TOO MUCH OF THIS. AT THE VERY MINIMUM YOU MUST CALL THEM TO GET DISPATCHED, CALL WHEN LOADED AND CALL WHEN EMPTY. YOU DO NOT NEED TO CALL US UNLESS NECESSARY. PLEASE ONLY DIRECT YOUR CALLS TO THE BROKER!



We realize that ALL drivers LOVE to go to Texas and we LOVE to send you there. However, our loads picking up there are limited and sporadic. We do keep track of who has been there and try to rotate/spread out these loads. You're welcome to suggest it but we do already try our best to divide these loads evenly.



## REPAIR ORDER PROCEDURE



As we're sure you've all noticed, we have hired a new mechanic (Jeff Miller). Please introduce yourselves to him when you come in. Just a reminder that there are copies of repair orders in the mailbox attached to the shop. These are triplicate copies and are to be used as follows:

Write up the repair  
(push hard to go through all 3 copies)

Give White & Yellow (top 2)  
Copies To A Mechanic or Leave Them In the Mailbox  
At The Shop.

Put the Pink Copy In Your Dispatch Envelope

Upon Completion A Mechanic Will leave a comment for you on their findings and give you the yellow copy back.  
If you are not receiving these please let us know.

It's a nice courtesy to estimate when you think you will be leaving out again on each repair slip for your truck.

April 2010

## DETENTION TIME PROTOCOL

Drivers you MUST have signed  
IN & OUT

Times from the shipper or  
consignee when on a broker load in  
order for us to even TRY to get you  
detention. You also MUST let your  
broker know if you're approaching  
the "free time" cutoff. Without  
following these steps it is  
extremely hard for us to do  
anything for you!



## MUSICAL OFFICES

Stacey moved into the  
back office because the  
renters will be using  
her former office.

Candy and Ann then  
switched places so that  
Candy can be in  
charge

of  
"public relations"  
while Ann WORKS



Every Tuesday the Office  
and Shop Employees have  
been meeting to go over  
the good the bad and the  
ugly. We've come up with  
several good ideas that we  
hope to implement soon.  
COMMUNICATION IS  
THE KEY TO SUCCESS!

YEAH...SPRING IS HERE!  
BE SURE TO BLOCK YOUR TRAILERS AT  
RED ARROW  
AND BE AWARE OF ROAD RESTRICTIONS  
STILL IN PLACE.



NewAccounts

**Special Thanks To Donald Scott and Eddie Gasperini**

**For Your Help In Finding Us New Sawmills This Month.**

**We've Gained **2** New Accounts In Spencerville, IN.**

**Please Be Sure To Introduce Yourselfes To Our Newest Customers!**

**Directions Will Be Coming Soon!**

**Our Search For New Sawmills Has Ended For The Time Being.**

**Thanks Again For Your Help!**